

## LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Dr Tony Hill, Director of Public Health

Report to	<b>Lincolnshire Health and Wellbeing Board</b>
Date:	<b>11 June 2013</b>
Subject:	<b>Health and Wellbeing Board's Terms of Reference (TOR) and Operating Procedures</b>

### **Summary:**

Terms of Reference and operating processes for Lincolnshire's Health and Wellbeing Board to fulfil its statutory obligations.

### **Actions Required:**

Core members of the Board to agree the Terms of Reference and operating processes for the year 2013/14.

## **1. Background**

The Health and Social Care Act 2012 makes provision for the establishment by the Council of a Health and Wellbeing Board which will be an Executive Committee of the Council.

Regulations were issued on 8 February 2013 which removed some of the statutory requirements relating to committees.

The functions of the Health and Wellbeing Board are set out in Sections 195 and 196 of the Health and Social Care Act 2012 as follows:-

- to encourage persons who arrange for the provision of any health and social care services in the area to work in an integrated manner
- provide such advice, assistance or other support as it thinks appropriate for the purpose of encouraging Joint Commissioning

- prepare and publish a Joint Strategic Needs Assessment
- prepare and publish a Joint Health and Wellbeing Strategy

It was agreed at Lincolnshire's full Council meeting on the 22 February 2013 that it would establish a Lincolnshire Health and Wellbeing Board with the following membership:

- the Council's Executive Councillors for Health, Housing and Community, Adult Social Care and Children's Services
- Five further County Councillors
- the Director of Adult Social Services
- the Director of Children's Services
- the Director of Public Health
- a designated representative from Healthwatch
- a designated representative from the NHS Commissioning Board
- a designated representative from each Clinical Commissioning Group in Lincolnshire
- One District Council representative

At the March meeting it was agreed that the Health and Wellbeing Board Advisor would arrange a workshop to look at the draft Terms of Reference, this happened by gathering comments from 1-1 meetings with various members of the Board, attached to this report is the amended final draft.

**2. Conclusion,**

The attached draft Terms of Reference are based on national best practice with amendments to ensure they reflect the current position in Lincolnshire and it is recommended that Board agree the TOR and operating processes

**3. Consultation,**

**N/A**

**4. Appendices,**

These are listed below and attached at the back of the report	
Appendix A	Terms of Reference and operating processes
Appendix B	Health and Wellbeing agenda process
Appendix C	Health and Wellbeing core members
Appendix D	Part 5 of the Lincolnshire County Council's Constitution

## **5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Martin Wilson, Health and Wellbeing Board Advisor, who can be contacted on 01522-554292 or [martin.wilson@lincolnshire.gov.uk](mailto:martin.wilson@lincolnshire.gov.uk)

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